



APPLICATION FOR MEMBERSHIP

Your filled out application can be sent by post or email to info@kkvgbg.se Don't forget to include copies of diplomas or other relevant documents. The board does not consider incomplete applications. If you are approved you will be sent an invoice, and your membership starts once the invoice is paid.

NAME	PHONE NUMBER
PERSONAL NUMBER*	EMAIL
NATIONALITY**	HOMEPAGE
SEX** MAN WOMAN	ADDRESS

**If you don't have a personal number, enter your birthdate.*

***This information might be used in reports to institutions and government organisations.*

WHICH WORKSHOPS DO YOU WANT TO APPLY TO?

CASTING / BRONZE	TEXTILES
ELECTRONICS	WOOD
ENAMEL	VINYL CUTTER
GLASS	TUFTING
COPPER GRAPHICS	SCREENPRINTING ON PAPER
CERAMICS	LITHOGRAPHY
LASERCUTTER	PRINTSHOP
METAL	
TEXTILE PATINA	ARTIST STUDIO

DATE FOR APPLICATION PROCESSING:

DECISION:

1. WHAT'S YOUR ARTISTIC EDUCATION?

Write the number of years if you were studying full time, otherwise write hours or credits. If you have finished a 3 year fine art education, proof of that is enough—otherwise, include all relevant education. Don't forget to include copies of verifications.

2. WHAT TECHNICAL SKILLS DID YOUR EDUCATION PROVIDE?

Describe the courses and projects from your education which you think are meriting for you in working with the techniques, machines and materials in the departments to which you're applying. If you're applying to more than one department, specify which skills fit with what departments. *Be specific!*

3. DESCRIBE YOUR ARTISTIC PRACTICE

This is particularly important if you lack formal art education. Examples of practice could be exhibitions, stipends and grants, commissions or consulting work.

4. OTHER PROFESSIONAL EXPERIENCE

What other experiences do you have which are relevant for the departments you're applying for?

5. HOW DO YOU INTEND TO USE YOUR MEMBERSHIP AT KKV GBG & THE WORKSHOPS?

6. PERSONAL REFERENCES

Include name, email and/or phone number. Describe your references, i.e. "ceramics teacher."
References are extra important if you lack formal qualifications for membership.

7. OTHER

If you have any other information which you think is relevant to your application, write it here.

VOLUNTEER WORK AT KKV GBG

KKV GBG is a non-profit organisation which is wholly dependent upon the labour of its members. It is therefore mandatory for a first-year member to be part of one or more of our workgroups. These groups have particular responsibilities and members organise themselves in order to work on the projects. Some of the groups are only active during an event, others work continuously.

If you have suggestions for something else which you'd like to contribute to the workshop, let us know!

KULTURNATTA

Working with the annual "Kulturnatta" event. Arranges the exhibition, open house, bands, food, etc.

MAJORNAS KONSTRUNDA

Working with annual "Majornas Konstrunda" which happens in April. Organises the event at KKV GBG, arranges workshops, exhibitions and membership participation.

MARKETING

Works with information and marketing of KKV GBG and our events. Participates in planning and executing strategies, graphic profiles, etc.

BUILDING GROUP

Works with restructuring the physical space—planning new storage, artist studios, etc.

CLEANING GROUP

Arranges food and bar for the two annual cleaning meetups—one in spring and one in fall. Working with the cleaning group doesn't entail extra cleanup, only planning and organising!

FRAMING

Works on getting a framing shop set up at KKV GBG.

EXTERNAL WORKSHOPS

Arranges workshops and courses for other organisations, institutions and companies.

FRIENDS OF KKV

Work with getting a "friends of KKV GBG" organisation going. Planning activities and functions of a possible such future organisation.

YOUR OWN SUGGESTION

If you have your own suggestion for a volunteer project, write it here.

MEMBERSHIP CONDITIONS

Once your application has been approved and you have paid the fees your membership becomes active. The membership period is a calendar-year (Jan-Dec) and is paid at the start of the current year. During your membership you are a partial owner of the organisation. You can pick up keys to the workshop at the office, after which you have access to the shop at all times. There's a deposit of 200kr for the keys.

You can only work in those workshops to which you've been approved. Under no conditions are you allowed to work in a shop where you're not a member. If you want something done in a shop where you're not approved, get in touch with the shop admin or another member of that shop and ask for help.

During some events at KKV GBG the workshops are in use and might not be available for regular work. Make sure to plan your work well ahead in time in order to avoid scheduling collisions. In some shops you have to book the machines or resources like ovens, presses, etc. Those are booked at bokning.kkvgbg.se and you get access to that site through the office. Whoever has made a booking has priority to a resource, so if you want to be certain of access then make sure to book it.

After you finished working for the day you have to fill out a time sheet with your name, data, number of worked hours and any other resources which cost extra that you've used. Each member is required to put in 10 hours of volunteer work for the shop per year. Check with the office or shop admin if you need ideas for what needs doing, or talk to other members.

STORAGE AND CLEANUP

Materials are to be stored in designated areas. There are shelves and pallet spaces to rent for longer periods. All materials—including cupboards, pallets, etc—should be marked with your first and last name. Unmarked materials risk becoming communal and available for anyone to use. If you haven't been active at KKV for 5 years and a new member needs a storage space, you can lose the right to your storage if we can't find another solution.

As a member you are responsible to keep the workshop tidy. Make sure to clean up after yourself once you're done working. A failure to do so results in a fee of 200kr.

Carry out full garbage bags to the elevator to help out the janitorial staff. It's absolutely forbidden to take KKV tools and property from the shop without prior arrangement. Children too young to help out in the shop shouldn't be here unless strictly supervised, and you are personally responsible for any assistants you have working for you. Please refrain from bringing pets to the shop—party out of consideration for the animals and the noise & pollution here, but also with allergic members in mind.

If a machine malfunctions, get in touch with the shop admin or the office staff. You can call, leave a note or send an email. Don't forget to leave your name and number in case we need to get additional information.

RESPONSIBILITY AND INSURANCE

KKV GBG carries an insurance which covers personal injury, damage to ongoing works or materials which are temporarily stored here. You are personally responsible for damage and injury to other people or other peoples property. You should always use the required safety equipment, as well as arrange for an insurance which covers accidents and damages to third party in connection with your professional work. Please note that a regular home insurance usually only covers damages not related to professional work.

Immediately let the shop admins know when something breaks. If this isn't possible, get in touch with the office. If you through negligence or ignorance cause damage to machines, tools or the shop, you are personally liable.

It is every members responsibility to keep the office updated with their contact information. Invoices which have not been received because of your failure to update your information might result in late fees.

ENDING YOUR MEMBERSHIP

In order to end your membership at KKV you need to give notice—your membership is not cancelled automatically if you don't pay your fees. If you wish to end your membership, you should get in touch with the office, return your keys, and empty out and clean any storage you might have had. Any positive balance from membership or other fees is not reimbursed upon exiting, and any existing credits are forfeit.

By applying for membership you approve the conditions and agree to abide by them.